

MAY 6, 2014

The Freedom Area School Board held their Regular Board Meeting on May 6, 2014, in the Middle School Library. President Barbara Heyman called the Business Meeting to order at 7:05 pm, EST.

Board Members Present:

Harry Gilarno
Dawn Greene
Barbara Heyman
Lorraine Rocco
Jennifer Sayre
Dennis Sharpless (Left the meeting at 7:20 pm)

Board Members Absent:

Alan Colorito
Lori Pail
Mary Ann Petcovic

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Timothy Dadich, High School Principal
Frank Hernandez, High School Assistant Principal
Richard Edder, Elementary Principal

Solicitor:

Matt Hoffman, Esq.

Guests: **Public sign-in sheet is attached to the minutes in the minute book.**

COMMUNICATIONS:

A Groundbreaking Ceremony for the new Freedom Area Elementary School was held prior to the Business meeting beginning at 6:00 P.M.

Freedom Area High School Student of the Month Awards for April 2014 (Theme--“On Track To success“) (Administrative Report)

-12th Grade:

Girl - Megan Figueiredo
Boy - Ryan Whipple

-11th Grade:

Girl - Kayleigh Roberts
Boy - Patrick Baker

-10th Grade:

Girl - Carly Park
Boy - Dereck Majors

-9th Grade:

Girls - Megan and Madeline Kiefer
Boys - Jarrett Boyd and Devin Daley

Note: Board Member Dennis Sharpless left the meeting at 7:20 pm

Congratulations were extended to Freedom Area High School Student Kristian Skogsholm, recipient of the Eagle Scout Award – Letter of Congratulations was sent from the Board of School Directors and Superintendent.

The District is in receipt of correspondence from the Beaver County Career & Technology Center indicating the following:

Six (6) Freedom Area High School Students acquired “Perfect Attendance” for a 120 day period beginning September 16, 2013, and ending April 15, 2014:

Maura Evans
Nicholas Gianella
Alexander Howland
Eric Makray
Rachael Mogielski
Christopher Then

Three Freedom Area High School Students will be recognized at the Annual Student Awards Banquet on Wednesday, May 14, at 6:30 pm:

Nicole Hilton, Health Occupations
 Rachael Mogielski, Business Information systems
 Courtney Sandala, Graphic Arts & Printing

Invitations:

1. 36th Annual Graduation Ceremonies of the Beaver County Career & Technology Center, Thursday, May 22, 12:30 P.M., Community College of Beaver County "Golden Dome"
2. New Horizon Class of 2014 Graduation Ceremony, Friday, May 23, 1:00 P.M., New Horizon School (One Freedom Area Graduate)
3. Circle of Scholars Dinner, Wednesday, June 4, 6:30 P.M., Franzees & Javy's, Ambridge
4. Freedom Area High School Class of 2014 Graduation Ceremony, Thursday, June 5, 7:00 P.M.
5. Borough of Freedom for District participation in the May 2014 Memorial Day Parade, commences at 9:30 A.M.
6. Borough of Conway for District participation in the May 2014 Memorial Day Parade, commences at 11:30 A.M.

Other:

1. June 2014 School Board Meetings to be held on June 12 and June 19
2. Use of School Facilities Schedule (According to Policy) (Enclosure)

MINUTES:

Motion by Gilarno, seconded by Greene, to approve the following minutes:

Agenda Board Meeting	April 3, 2014
Regular Board Meeting	April 8, 2014

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas.
 Vote

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications – Item D.)
- B. May Budget Transfers (Finance – Item H.)
- C. Free/Reduced Lunch Report as of April 30, 2014 – District at 44.32%
- D. In/Out Migration Report as of April 2014 – District at 1,470 (-3 from March 2014; -21 from Third Day Enrollment)
- E. Cyber/Charter School Enrollment as of May 2, 2014 – Current projected annual cost for 2013-2014 School Year \$638,621.53; 39 Cyber/Charter Students, 31 Brick and Mortar Students – Total No. of Students - 70
- F. BVIU School Board Notes for April 23, 2014 Meeting

SUPERINTENDENT'S REPORT:

Motion to approve the following Superintendent's items was made by Gilarno, seconded by Sayre, and unanimously approved:

- CA:1 Release Time, According to Policy, for Superintendent to attend the following for the 2014-2015 School Year:
1. PASA Board of Governors' Meetings, Harrisburg, Cost lodging plus meals
 2. Administrative Meetings, BVIU, Cost mileage
- CA:2 Release Time, According to Policy, for Principals' Administrative Meetings for 2014-2015 School Year, BVIU, Cost Mileage:
1. Tim Dadich, High School Principal
 2. Frank Hernandez, High School Assistant Principal
 3. Darlene Corris, Middle School Principal
 4. Rich Edder, Conway/Big Knob Elementary Principal

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas.
 Vote

Tim Dadich, High School Principal, invited the Board and public to the first ever Freshmen and Senior Project Presentations that will take place on May 14-15 beginning at 8 AM. This will be a great opportunity to see our students in action and sharing their thinking said Dadich.

Rich Edder, Elementary Principal, gave an update on the Elementary Jump Rope for heart event recently held at the Elementary school raising a total of \$15,573.06.

FINANCE:

Motion to approve the following finance items was made by Sayre, seconded by Gilarno, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:8 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$725,143.85 (Second Check Run for April 2014)
 CA:2 Bills in the amount of \$428,267.95 + \$17,204.73 = \$445,472.68 (First Check Run for May 2014)
 CA:3 Third Capital Improvement Check Run for April 2014 - \$475,640.00
 CA:4 Approve Primary Center Construction payments in the amount of \$346,782.77; as approved by VEBH Architects and S. P. Smith Construction (Handout)
 CA:5 Approve March and April 2014 Treasure's Reports

March 2014

Money Market, Huntington Bank	\$ 1,623,730.37
General Fund, Huntington Bank	\$ 40,443.36
Payroll, Huntington Bank	\$ 2,244.08
PA Treasury Invest	\$ 3,167,023.31
Premier Savings – Huntington	\$ 452,061.55
PSDLAF – Regular Account	\$ 3,090.66
PSDLAF Max - General Fund	\$ 1,542,509.15
PSDLAF/ESB Bank CD - General Fund	\$ 2,477,382.43
PA Treasury-Invest Capital Projects	\$ 212,926.63
PSDLAF CD - Capital Projects	\$ 735,000.00
PSDLAF Max – Capital Projects	\$ 3,785,069.54
Huntington – Capital Improvement	\$ 16,710.50
Student Activity Account	\$ 77,289.77
Huntington – Bodkin Scholarship	\$ 246,520.70
PSDLAF MAX - 2014 Construction Fund	\$ 9,500,000.00
PSDLAF – 2014 Construction Fund	\$ 198,816.18

April 2014

Money Market, Huntington Bank	\$ 1,657,830.94
General Fund, Huntington Bank	\$ 34,943.23
Payroll, Huntington Bank	\$ 1,533.60
PA Treasury Invest	\$ 3,167,181.09
Premier Savings – Huntington	\$ 374,068.72
PSDLAF – Regular Account	\$ 3,090.67
PSDLAF Max - General Fund	\$ 1,501,629.16
PSDLAF/ESB Bank CD - General Fund	\$ 2,477,382.43
PA Treasury-Invest Capital Projects	\$ 212,935.67
PSDLAF CD - Capital Projects	\$ 935,000.00
PSDLAF Max – Capital Projects	\$ 3,185,069.54
Huntington – Capital Improvement	\$ 126,106.36
Student Activity Account	\$ 65,360.54
Huntington – Bodkin Scholarship	\$ 246,530.83
PSDLAF MAX – 2014 Construction Fund	\$ 9,500,000.00
PSDLAF – 2014 Construction Fund	\$ 157,854.03

- CA:6 April 2014 Food Service/Cafeteria Report
 CA:7 May Budget Transfers
 CA:8 Non-Contractual Salary Increases for 2014-2015 School Year
 CA:9 Proposed Final 2014-2015 Budget in the amount of \$21,410,807
 CA:10 Resolution for ESB Bank Signature Authorization and internet banking authority to Noriene Plate, Business Manager (Signatures Required) (Handout)

- CA:11 Release Time, According to Policy, for Noriene Plate, Business Manager, to attend:
1. Monthly 2014-2015 Beaver County Business Managers' Meetings and 2014-2015 West Central PASBO Meetings (Costs According to Policy)
 2. PASBO 2014 Transportation Conference, October 16-17, Grantville, PA (Costs According to Policy)
- CA:12 Release Time, According to Policy, for the following to attend PASBO 60th Annual Conference, March 10-13, 2015, Hershey Lodge and Convention Center (Costs According to Policy):
1. Wanda Murray, Accounts Payable Coordinator
 2. Linda Eldridge, Payroll Coordinator
- CA:13 Release Time, According to Policy, for Wanda Murray, Accounts Payable Coordinator, Attendance at 2014-2015 Beaver County Joint Purchasing Meetings usually held at BVIU, Cost Mileage
- CA:14 Release Time, According to Policy, for Linda Eldridge, Payroll Coordinator, attendance at 2014-2015 PSERS Meetings usually held at BVIU, Cost Mileage
- CA:15 Lorraine Rocco as Board Treasurer effective July 1, 2014, thru June 30, 2015, according to Section 404 of the School Code (Non-Paid Position)
- CA:16 Petition for Confirmation of Distribution of monies collected by the Beaver County Tax Claim Bureau from the Repository for Unsold Properties
- CA:17 The 2014-2015 Child Nutrition Program Sponsor Agreement with the BVIU for the operation of the Cafeteria at New Horizon School
- CA:18 All Sports and Voluntary Student Accident Insurance for 2014-2015 School Year, Total cost \$13,250 (No increase from previous year)

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas. Vote

EDUCATION:

Motion to approve the following Education items was made by Rocco, seconded by Sayre, and was unanimously approved through consent agenda according to Act 48:

CA:1 PROFESSIONAL DEVELOPMENT:

1. Special Education:
 - a. IEP Writer Enhancements and Progress Monitoring Changes, May 27, IU3-Homestead, Cost Substitute Plus Mileage:
 - i. Jennifer Glover, Middle School Special Education Teacher
 - ii. Shanda Wyatt, Middle School Special Education Teacher
 - b. Barb Willis, Middle School Autistic Support Teacher, National Autism Conference, August 4-7, Penn State University-State College, Cost \$175 Registration Fee, Lodging, Meals, Mileage

STUDENTS AND STAFF TRAVEL:

1. Special Education:
 - a. Rich Edder, Conway/Big Knob Elementary Principal, Transition to Special Education, May 29, Freedom Middle School, No Cost to District (Will Use School Van)
2. Other:
 - a. Big Knob Elementary 3rd Grade Instructional Staff/Students, Field Trip to Carnegie Science Center-Pittsburgh, May 14, No Cost to District (Paid by PTA)
 - b. Conway Elementary 4th Grade Instructional Staff/Students, Field Trip to PNC Park-Pittsburgh, May 15, No Cost to District (Paid by PTA)
 - c. Conway Elementary 2nd Grade Instructional Staff/Students, Field Trip to Duquesne Incline and Just Ducky Tours-Pittsburgh, May 15, No Cost to District (Paid by PTA)
 - d. Big Knob Elementary 1st Grade Instructional Staff/Students, Field Trip to Children's Museum-Pittsburgh, May 19, No Cost to District (Paid by PTA)
 - e. Joy Crouch, Big Knob Elementary 2nd Grade Teacher, Around the World Field Trip to University of Pittsburgh Nationality Rooms, May 22, No Cost to District (Target Field Trip Grant)
 - f. Conway Elementary 3rd Grade Instructional Staff/Students, Field Trip to Carnegie Science Center-Pittsburgh, May 23, No Cost to District (Paid by PTA)
 - g. Big Knob Elementary Kindergarten Instructional Staff/Students, Field Trip to Pittsburgh Zoo, May 23, No Cost to District (Paid by PTA)

- h. Conway Elementary Kindergarten/1st Grade Instructional Staff/Students, Field Trip to Wagon Trails Animal Park, Vienna, Ohio, June 2, No Cost to District (Paid by PTA)
 - i. Big Knob Elementary 2nd Grade Instructional Staff/Students, Field Trip to Carnegie Museum of Natural History, June 2, No Cost to District (Paid by PTA)
 - j. Big Knob Elementary 4th Grade Instructional Staff/Students, Field Trip to Camp-Kon-o-Kwee, Fombell, June 4, No Cost to District (Paid by PTA)
 - k. Craig Bohon, High School Spanish Teacher/Club Sponsor, Field Trip to Pittsburgh Pirates Baseball Game, May 23, No Cost to District
 - l. Beth Majors, High School Business/Technology Teacher, Veka Inc.-Fombell, May 12, No Cost to District (Will Use School Van)
 - m. Conway Elementary 4th Grade Instructional Staff/Students, Transition Day, May 28, Freedom Middle School, No Cost to District (Paid by PTA)
 - n. Big Knob Elementary 4th Grade Instructional Staff/Students, Transition Day, May 28, Freedom Middle School, No Cost to District (Paid by PTA)
- CA:2 List of June 2014 Graduates (See Folder) **List of graduates attached to the minutes in the minute book.**
- CA:3 Annual Request from:
1. High School Principal for Counselor Chris Bennett to Work Up to Twelve (12) Additional Days, As Needed and As Approved by Building Principal, to Complete High School Schedule and Special Projects for Summer Work (Budgeted) (Administrative Report)
 2. Middle School Principal for Counselors Susie Suleski and Randy Perkins to Work Up to Six (6) Additional Days Each During 2014-2015 School Year, As Needed and As Approved by Building Principal – Three (3) Days Prior to Start of School Year to Work on Schedules for New Incoming Students and Three (3) Days for Summer Work (Budgeted) (Administrative Report)
 3. Middle School Principal for Counselor Randy Perkins to Work Up to Six (6) Additional Special Project Days, As Needed and As Approved by Building Principal (Budgeted) (Administrative Report)
- CA:4 FMLA, According to Policy, for Kaylee Haggerty, High School Art Teacher, effective approximately October 6 thru November 30, 2014
- CA:5 FMLA (Intermittently), According to Policy, for Amy Nicely, Middle School 5th Grade Teacher, effective approximately April 15, 2014, thru April 14, 2015
- CA:6 Student Teacher Benjamin Painter, Geneva College – to be Placed With Terri Seltzer, Big Knob Elementary 2nd Grade Teacher, January 13 thru March 6, 2015; to be Placed with Erin Carnevale, Conway Elementary Special Education Teacher, March 16 thru May 1, 2015
- CA:7 The following for extended school year scheduled for June 23 thru July 25, 2014:
1. Chelsey Yaromey, 110 Hours of Academic Instruction @ \$30 Per Hour, Plus 5 Hours for Preparation/Documentation – Cost Not to Exceed \$3,450
 2. Kathleen Dames, 25 Hours of Speech and Language Therapy @ \$48 Per Hour, Plus 5 Hours for Preparation/Documentation – Cost Not to Exceed \$1,440
- CA:8 Renewal Agreement with MRS Physical Therapy for 2014-2015 School Year at a Rate of \$60 Per Hour Patient Care and \$60 Per Hour Non-Patient Care, Including IEP Meetings and Documentation (No Increase from Previous Year)
- CA:9 Individuals With Disabilities Education Act (IDEA) Project Cooperative Agreement Renewal for 2014-2015 School Year With the BVIU for the Extended School Year Program and Purchase of Certain Specialized Instructional Materials
- CA:10 Adoption of Policies, Procedures and Use of Funds by School District as Part of the BVIU's Individuals with Disabilities Education Act (IDEA) Application
- CA:11 Multi-Year Renewal Agreement With AOT, Inc. for 2014-2017 School Years at a Fixed Three Year Rate of \$66 Per OTR/L Hour (Increase of \$1.75 Per Hour from Previous Year), Fixed Three Year Rate of \$56 Per COTA/L Hour (Increase of \$2.00 Per Hour from Previous Year), Plus \$.50 Per Hour Surcharge for Travel Within the District (No Increase from Previous Year)
- CA:12 Submission of AIU 3Center for Creativity STEAM Grant in the Amount of \$20,000
- CA:13 Homebound Instruction, According to Policy, for High School Student
- CA:14 Extension of FMLA, According to Policy, for Natalie Miles, Middle School 7th Grade Teacher, thru June 9, 2014 (Originally thru May 16, 2014)
- Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas.
Vote

OPERATIONS:

Motion to approve the following Operations items was made by Gilarno, seconded by Greene, and unanimously approved through consent agenda:

- CA:1 Disposal of District wide unused textbooks and/or library books for 2014-2015 School Year
- CA:2 Disposal/donation of old unusable computers for 2014-2015 School Year (Details will be provided at monthly board meetings when necessary)
- CA:3 Resignation of Sandy McFarland, Middle School Part-Time Food Service Employee, Effective May 13, 2014

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas. Vote

FACILITIES MASTER PLAN:

- Dr. Fuller, Superintendent, provided an update on the building project saying the Groundbreaking took place prior to the meeting and we are ready to begin construction.

EXTRA-CURRICULAR:

Motion to approve the following Extra-Curricular items was made by Sayre, seconded by Rocco, and were unanimously approved through consent agenda:

- CA:1 Resignation of Debra Williamson as Drill Team Sponsor
- CA:2 Katie Gigl as Middle School Girls' Soccer Coach, Salary According to Contract (Reaffirming) (Clearances on File)
- CA:3 Creation of Annual Athletic Passes with Adult, Student and Family Pricing to be Adjusted Annually; 2014-2015 Rates are as Follows:
 - Adult - \$50
 - Student - \$20
 - Family - \$120
- CA:4 Donation of Salary of \$724.57 (March 14 thru June 30, 2014) from Bill Boggs, Strength and Conditioning Coach to purchase equipment for the High School weight room.
- CA:5 Retirement of Vince Sinovic, Athletic Trainer, Effective June 30, 2014
- CA:6 Three One-Year Contracts for Jim Covert, Head Wrestling Coach, Salary According to Contract
- CA:7 DJ Sharpless as Volunteer Varsity Girls' Soccer Coach (Clearances on File)

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas. Vote

POLICY:

Motion to approve the following Policy items was made by Rocco, seconded by Sayre, and were unanimously approved through consent agenda:

- CA:1 Adoption of Policy Nos. 347, 447 and 547 - Workers' Compensation Transitional Return-to-Work Program
- CA:2 The following Revised Board Policies:
 1. Policy No. 249 – Bullying/Cyberbullying
 2. Policy Nos. 333 and 433 – Professional Development
 3. Policy No. 806 – Child/Student Abuse
 4. Policy No. 810.2 – Transportation – Video/Audio Recording
 5. Policy No. 818 – Contracted Services
 6. Policy No. 822 – Automatic External Defibrillator

Roll Call Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas. Vote

EXECUTIVE SESSION

Executive Session Motion by Greene, seconded by Sayre, to go into Executive Session at 7:45 pm, EST, to discuss a student related matter.

Roll Call Vote Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas.

Out of Executive Session Motion by Greene, seconded by Rocco, to adjourn Executive Session at 8:00 pm, EST.

Roll Call Vote Yea Votes – Heyman, Sayre, Rocco, Gilarno, and Greene. Motion carried – 5 Yeas.
No Action Taken.

ADJOURN:

Adjourn Motion by Gilarno, seconded by Sayre, to adjourn. All members voting Yea. 5 Yeas. Adjourned at 8:00 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary